

Maysoun Nassif Chehab



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Date of Birth: 1/9/1992

Objective

An accomplished individual who has a confident and professional manner, along with exceptional multitasking and organizational skills. Able to exhibit confidentiality, description tact, diplomacy and professionalism when dealing with directors or senior managers.

Seeking a position in a well-known organization where I can apply my acquired knowledge and on which I can reveal my creativity that enables me to use my qualifications to the best.

Academic Qualification

- Undergraduate Master's in Geography(M2), Lebanese University 2021-2022
- Master's in Geography, Lebanese University 2017-till present
- Diploma in Geography, Lebanese University 2016-2017
- License in Geography, Lebanese University 2012-2015
- Bachelor in Sociology and Economics, HIC school 2010-2012

Experience

Amjad high school

2020 -2023

- Geography teacher and social studies
- Grades 7 -8-10
- Till present

ALBayan schools

2019-2020

- Geography teacher
- Grades 6 to 12
- Teach geography and social studies

ALMabarrat schools

2016-2019

- Geography teacher
- Teach geography and social studies

OMT

2015-2016

- Accountant
- Worked on OMT and western union system

Additional Experience

Lebanese civil defense

2009-till present

- Performing first aid
- Treating minor and major burns
- Supporting of civil operations

Languages

- **Arabic:** Mother Tongue Speaking, Reading & Writing
- **English:** Very Good in Speaking, Reading & Writing

Computer Knowledge

- Microsoft office word, Microsoft excel, power point, access outlook, internet etc.
- OMT and Western Union system

Expectations

- I'm a dynamic, serious and active person who would be delighted to find a job where I can gain more experience and cooperate for the success of the company.
- Demonstrated ability to adapt to new equipment & technology
- Self-motivated; able to learn on own initiative\Autodidact.
- Experienced in customer relations.
- Responsible, efficient, and flexible.
- Ability to work in a fast-paced, intense environment smoothly.
- Polite, respectful, and courteous manners.

References

Ahmad tofaily

- Coordinator in Amjad school,
- 03441778

Hamza Mortada

- University lecturer
- Human development expert
- Writer self-development researcher
- Media person
- 03557804
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Rola Hmede

- Coordinator at ALBayan school, Beirut
- 70205696
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Foad diab

- Director at AIMbarrat school, Beirut
- 03568492